

Program and Required Reporting Deadlines

Monthly Reports:

District Commanders Report Community Service statistics To Community Service Chairman	<u>15th of each month</u>
District Commander Monthly Report to State Headquarters	<u>15th of each month</u>
Post Monthly Membership Report to State Headquarters	<u>15th of each month</u>

Quarterly Reports:

Post Audit Reports to State HQS	<u>July 31, Oct 31, Jan 31, April 30</u>
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Other Deadlines

Post Quartermaster Bond	<u>August 31</u>
Voice of Democracy to Post	<u>November 1</u>
Patriot's Pen Youth Essay to Post	<u>November 1</u>
Voice of Democracy to District	<u>December 1</u>
Patriot's Pen Youth Essay to District	<u>December 1</u>
Public Servant (Law/FF/EMT) of the Year to State HQ (Post allowed one entry for each category)	<u>January 1</u>
Voice of Democracy to VOD/PP Chairman	<u>January 1</u>
Patriot's Pen Youth Essay to VOD/PP Chairman	<u>January 1</u>
Voice of Democracy to National	<u>January 15</u>
Patriot's Pen Youth Essay to National	<u>January 15</u>
Voice of Democracy Department report to National	<u>January 15</u>
Patriot's Pen Youth Essay Department report to National	<u>January 15</u>
Public Servants of the Year (Law/FF/EMT) to National	<u>February 1</u>
Citizenship Education Teacher Awards (K-5, 6-8, 9-12) to Post	<u>February 15</u>
Citizen Education Teacher Awards to District	<u>February 28</u>
Scout of the Year Entry to Post	<u>March 1</u>
Citation of Recognition Requests to National (Chairman lead)	<u>March 1</u>
Citizenship Education Teacher Awards to State Headquarters	<u>March 15</u>
Scout of the Year to State Headquarters	<u>April 1</u>

Citation of Recognition Requests to National	<u>April 1</u>
Post Community Service <u>Log</u> to District Commander	<u>April 1</u>
Citizenship Education Teacher Awards to National	<u>April 5</u>
District Community Service <u>winner log</u> to State Chairman	<u>April 15</u>
All requirements for All State selection due	<u>May 1</u>
State Community Service selection to National	<u>May 1</u>
“Bob Kusterer” JROTC Cadet of the Year to State Headquarters	<u>May 1</u>
Scout of the Year to National	<u>May 1</u>
Rich Homan Award nominations to State Headquarters	<u>May 15</u>
All-State Team selected	<u>May 15</u>
Post and District Election Reports to State and National HQS	<u>June 1</u>