



MEMORANDUM

TO: VFW Department Headquarters
Department Quartermaster

FROM: Quentin Carroll / (816) 968-1155 or buddypoppy@vfw.org

SUBJECT: Buddy Poppy Program Schedule

DATE: November 27, 2017

NUMBER OF PAGES: 1

All,

Please see below for my upcoming schedule and when I will be out of the office. During these dates I will not have access to work and will not be able to process Buddy Poppy orders.

You can continue to send your orders during these dates but understand that they will not be processed until after my return.

Christmas Holiday – Out at noon on December 22nd – January 1st, 2018

Military Obligation – Out from February 3rd – February 23rd, 2018

VFW Voice of Democracy D.C. Trip – Out March 2nd – March 8th, 2018

Please ensure that your posts are placing their orders far enough in advance so that this schedule does not interfere with their distributions.

I apologize for the inconvenience and let me know if you have any questions or concerns.

Thanks for your assistance.