



April 1, 2019

Shawn Light, Adjutant/Quartermaster
Department of West Virginia VFW
5532 MacCorkle Ave SW
South Charleston, WV 25309

Dear Shawn,

We are in receipt of your proposed amendments to the Department Bylaws to provide for the Judge Advocate and Surgeon as elected officers, a Chief of Staff as an appointed officer and to provide for the Judge Advocate, Surgeon, Chief of Staff and Inspector as the composition of the Department Council of Administration.

A review of the proposed amendments appears to be in full compliance with Section 516 "Elected and Appointed Officers; Chairmen and Committees", and Section 522 "Council of Administration-Composition, Powers and Duties" of the National Bylaws.

The proposed amendments are conditionally reviewed, pending adoption by the delegates present and voting at your Department Convention, in accordance with Section 502 of the National Bylaws and Manual of Procedure. Adoption at the Department Convention will allow the members, without delay, to elect a Judge Advocate and Surgeon during the normal nomination/election sequence.

Upon adoption, you will need to incorporate the language into your Department Bylaws accordingly and submit the updated amended Bylaws to us at National Headquarters, along with any additional approved amendments for review by the Commander-in-Chief to conform with Section 502 of the National Bylaws and Manual of Procedure.

Respectfully,

David E. Prohaska, Director
Administrative Operations

cc: Department Commander
Department Council member

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MAR 26 2019

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From: Commander, Veterans of Foreign Wars, Department of West Virginia
To: Commander-in-Chief Lawrence, Veterans of Foreign Wars of the United States
Subj: REQUEST FOR CONDITIONAL APPROVAL OF DEPARTMENT BYLAW

Chief Lawrence,

Due to the changes to Sections 516 and 522 of the National Bylaws, the Department Council of Administration has unanimously approved requesting National Headquarters to conditionally approve modifications to our Department Bylaws affecting the Department elections and composition of the Council of Administration as follows, predicated on obtaining final approval of the delegates to the 2019 Department Convention:

ARTICLE V
Officers

Section 1: *Officers elected and appointed.*

(a) *The elected officers of the Department shall be a Commander, Senior Vice Commander, Junior Vice Commander, Quartermaster, Surgeon, Judge Advocate and Chaplain.*

(b) *The Commander shall appoint an Adjutant, Inspector, Service Officer, Chief of Staff and Officer of the Day.*

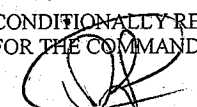
ARTICLE VII
Department Council of Administration

(a) *Composition.* *The Council of Administration shall consist of the Commander, Senior Vice Commander, Junior Vice Commander, Adjutant, Quartermaster, Chaplain, Surgeon, Judge Advocate, Inspector, Chief of Staff, District Commanders and immediate Past Department Commander.*

(b) *Meetings.* *The Department council of Administration shall meet in regular session at least three (3) times per year, and such other times as directed by the Department Commander or the Council. There shall be a Council of Administration meeting held on the evening preceding the opening day of the annual Department Convention for the purpose of unfinished business.*

APR 01 2019

CONDITIONALLY REVIEWED
FOR THE COMMANDER-IN-CHIEF


KIM A. DE SHANO
ASSISTANT ADJUTANT GENERAL
BY DAVID E. PROHASKA, DIRECTOR
ADMINISTRATIVE OPERATIONS